



## Behavioral Health Practitioner Credentialing Checklist

- Oregon Practitioner Credentialing Application (OPCA)
  - All pages are initialed and dated
  - All sections that are not applicable are either checked "Not Applicable" where the OPCA has designated check box (varies by section) or "N/A" is clearly indicated in the first open field of the section
  - All explanatory information provided on a separate page/s (if applicable) is initial and dated on each page
  - Demographics includes full social security number
  - Demographics includes work e-mail address
  - Five years of work history complete with any period longer than six months explained in a signed statement (current curriculum vitae is acceptable so long as it meets the same standards that are on the application)
  - Authorization and Release of Information form is signed and dated
  - Attestation form is complete, signed and dated
  - Attachment A (if "yes" answer on "N" of Attestation) is complete, signed and dated
- GOBHI OPCA Addendum
- Evidence of current form of identification (Driver's License or Passport)
- Evidence of current professional licensure by State of Oregon
- Evidence of current DEA certification or prescriptive privileges, if applicable (DEA Registration Certificate/Controlled Substance/Regulated Chemical Registration Certificate)
- Evidence of current professional liability insurance coverage in the amount of no less than \$1 million per incident, \$3 million aggregate, or equivalent protection
- Evidence of specialty board certificate/s (MD/DO only), if applicable

- Evidence of other certificates that may demonstrate an area of focus (e.g. CADC, MAC, eating disorders, Psychiatric Mental Health NP), if applicable